

Kingsteignton Town Council

T: 01626 364089 E: clerk@kingsteignton.gov.uk www.kingsteignton.gov.uk



Mayor's Charity 2019/2020

#DoltForDeaks

A project to end the stigma around
mental health and suicide

Kingsteignton Town Council has declared a Climate Emergency

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 S.100 unless precluded by the Town Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Town Clerk.

Members of the public are invited to ask a question or make an observation to the Chairman. Notice should be given to the Clerk at least six working days prior to the meeting if there is an issue. Twenty minutes has been set aside for questions at the start of the meeting. Residents are welcome to stay and observe the rest of the meeting.

27 August 2020

To Members of Kingsteignton Town Council

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the Full Council meeting of Kingsteignton Town Council **via Zoom** on **Wednesday 2 September 2020** at **6.00 p.m.** for the purpose of transacting the following business.

Carol Lakin

Town Clerk

Can Councillors please email written reports to the Town Clerk prior to the meeting for circulation to committee members so they can be taken as read at the meeting.

FULL COUNCIL MEMBERS:

Mayor: Councillor D Rollason

Deputy Mayor: Councillor B Austen

Councillors: R Bovey, A Brotherton, T Dempster, K Jones, A Khan, I Laws, S Plummer, I Laws, D Ripping, J Scagell, B Thorne,

Town Clerk,
Mrs Carol Lakin,
Kingsteignton Town Council,
Community Hall,
Rydon Road,
Kingsteignton,
Devon, TQ12 3LP

A G E N D A

Council not in formal session

- **Police Report** – to receive a report from our local Policing Team
- **Public Participation** - in accordance with Standing Order no: 3e the Mayor will invite members of the public present to ask questions or make statements
- **County Councillor Ron Peart's Report** – to receive report from our Devon County Councillor
- **District Councillors Reports: Cllr B Austen, Cllr R Peart, Cllr D Rollason, Cllr B Thorne** - to receive reports from our Teignbridge District Councillors

Council in formal session

VM118/2020 To receive apologies for absence and consider if the reason for the absence should be formally approved by the council – Members are reminded that they have a duty to notify the Town Clerk that they will be absence from a Town Council meeting.

VM119/2020 To receive any declarations of interest and consider requests for Dispensation(s) - to declare any disclosable interests relating to the forthcoming items of business (if any)

VM120/2020 To receive the Mayor's Report

VM121/2020 To receive and approve the minutes of the Annual Full Council meeting held on 29 July 2020

VM122/2020 To receive the Clerk's Report

VM123/2020 To receive the Minutes of the following Committees:

- *Works, Services & Planning Committee* – 29 July 2020 – Cllr Peart

VM124/2020 Representative Reports – Brief up-date

Ball Clay Heritage

CAB

Climate Emergency

CPRE

Devon Association of Local Councils

Feoffees

Friends of Kingsteignton Library

Hackney Marshes

Kingsteignton School

Kingsteignton Youth Centre

Outdoor Bowling Club

Oakford Lawn (Kingsteignton Village Trust)

PCC

Cllr Thorne

Cllr Peart

Cllrs Khan

Cllr Khan

Mrs C Lakin

Cllr Peart

Cllr Dempster

Cllr Brotherton

Cllr Scagell

Cllr Austen

Cllr Peart

Cllr Jones

Cllr Thorne

Parish Tree Warden

Ram Roast Fair

Rydon Primary School

St Michaels Primary School

Sibelco

Stover Canal Trust

Swimming Pool Association

Teign Estuary & Coastal Partnership

Teign School

Teignbridge Association of Local Councils

Teignbridge Cycling Forum

Twinning Association

Viridor

KingsCare

The Old Rydon

Newton COVID 19

Cllr Austen, Lawes, Thorne

Cllr Dempster

Cllr Ripping

Cllr Peart

Cllr Peart

Cllr Ripping

Cllr Scagell

Cllr Dempster

Cllr Peart

Cllr Plummer

Cllr R Bovey

Cllr Peart

Cllr Thorne

Cllr Rollason

Cllr Peart

Cllr Rollason

VM125/2020 Audit 2019/2020 – Approve Accounting Statements 2019/2020

- **Completion of Annual Governance Statement 2019/2020**
- **Audit 2019/2020 – Approve Account Statements**

VM126/2020 Internal Audit Report – Final update 2019/2020 - to review comments made by Internal Auditor and actions required – details attached

- To approve the purchase of the Local Council Risk System as recommended by the Internal Auditor at a cost of £198 + vat

VM127/2020 Financial Risk Assessment and Risk Assessment/Management Plan for approval in line with Audit requirements - documents attached

VM128/2020 To discuss format and timings of all meetings

- **To approve re-introduction of all committee meetings with immediate effect** – Finance committee second Wednesday of the month; Community Hall/Recreation and Works Services and Planning committee third Wednesday of the month
- **To amend start time of meetings back to 7pm**
- **Zoom meetings** - to continue for the time being in line with recommendations from National Association of Local Councils and Society of Local Council

VM129/2020 Land at junction of Hackney Lane – to discuss applying to Teignbridge District Council for purchase/lease/or use of council property

VM130/2020 Clifford Park – to discuss way forward

- To define way to take this project forward
- To consider how this project could be managed and by who
- To consider who would take on this work and apply for funding
- RoSPA carried out their yearly inspection during Lockdown and the results of this will be taken to the Community Hall/Recreation meeting for discussion

VM131/2020 To consider Litter Picking in September – September is litter picking month and the council are asked to consider holding an event.

VM132/2020 Consultations – information attached

- **Changes to the Current Planning system** - responses by 17 September 2020
- **White Paper – Planning for the Future** – responses by 15 October 2020
- **Transparency and Competition: Data and Land Control** – responses by 16 October 2020

VM133/2020 Local Government Services’ Pay Agreement 2020-21 - to approve agreed increase of 2.75% for all staff, backdated to 1 April, 2020

VM134/2020 Working from Home Allowance for Office staff – to discuss and approve a payment of £6 per week to office staff for working at home during Lockdown/COVID-19

VM135/2020 Training

- Cllr Thorne has asked to attend the following Courses held by NALC –
 - NALC Tree Course 8 September 2020 – cost £40
 - Sustainability Course 28 September 2020 – cost £40
- Events being offered by Devon Association of Local Councils (Webinars)
 - Changes to Planning Law – 17 September 2020 1-2 pm – cost £15. Mrs Lewis-Clarke and I would like to attend this
 - Local Outbreak Management Plan – 3 September 2020 – Free
 - Charing Remote Council Meetings – 8 September 2020
 - Devon Association of Local Councils Annual General Meeting – 7 October 2020 – details to be published soon

VM135/2020 Correspondence

Email received from Colin Bignall, TDC: **To discuss inviting to a Zoom meeting**

“Slowly but surely we are looking to pick up the pieces in this “new normal” and I would like to recommence the consultation process that we had originally set up for May this year about the new Air Quality Action Plan (AQAP) and how we might apply some of the new measures in this plan to the town of Newton Abbot to achieve compliance with the National air quality objectives for the traffic pollutant Nitrogen Dioxide (NO₂).

The original intention/format was to do a PowerPoint presentation will take in the region of 40 minutes to deliver, followed by questions.

The key points being

- I. Explain what “Local Air Quality” specifically means.
- II. Set out the duties of Teignbridge District Council regarding local air quality.
- III. Present the revised new range of measures available
- IV. Look at locations and discuss how and where measures could/need to be applied.
- V. After the meeting for the Town Council to feedback formally within 14 days expressing its view on measures and locations to apply

As we now have the “New Normal” the first 3 bullet points can be delivered virtually as a formal presentation style. Indeed all 5 of these points could be a virtual delivery.

For point 4/5 consider though the option of a small select group at real meeting which would be my preference because I believe it would provide a more fluid interactive and creative workshop style (more conducive to idea forming) but as long as it were of course strictly observing all the Covid 19 safety protocols.

Something for you and colleagues to consider and get back to us.

VM136/2020 Late Correspondence

Next Meeting: Wednesday 7 October 2020